
HP Requirements Analysis Service

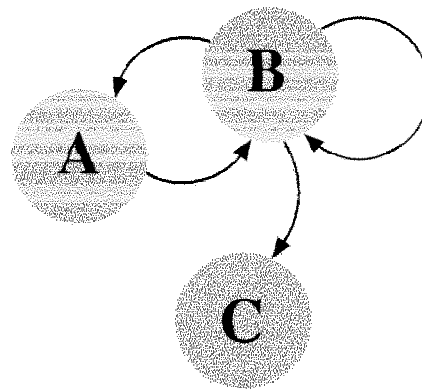
Technical Data

Effective systems planning often is the key to capitalizing on the opportunities of today's information technology. Without careful planning, systems develop haphazardly. When late, poor-quality, over-budget projects proliferate, companies waste money.

The HP Requirements Analysis service, which is a part of the HP ConsultLine program, helps you with your systems planning needs. Employing a proven methodology, an HP consultant defines your company's information needs and the functionalities required to support company operations. This methodology focuses attention on what is required, enabling you to determine how the requirements can be met effectively and efficiently.

Features

- Objective analysis of your project's functional requirements
- Written report documenting your current processes and the functional specifications a solution must address



- HP consultants who combine technical expertise with business perspective, backed by HP's excellence in worldwide customer support

Benefits to You

- Effectively communicate your functional requirements internally and externally
- Evaluate alternative solutions by having a sound foundation for establishing the selection criteria
- Increase the likelihood of successful solution implementation
- Leverage HP's expertise and experience

A Service of the HP ConsultLine Program

Effectively Communicate Your Functional Requirements

Virtually all aspects of your business depend upon information technology. The HP Requirements Analysis service offers a report that assists you in effectively communicating your information systems needs throughout your organization, from system users to company executives.

For MIS, the requirements analysis report offers accurate identification of the real needs to be met by the solution, which provides a solid foundation for successful implementation. The report enables effective communication of these needs, avoiding any potential negative effect on system development costs. It gives you a vehicle that documents the current environment so that you can evaluate the impact of technology on your business.

This document helps executives make more informed business decisions about information technology. HP's requirements analysis report thoroughly assesses your needs so that you can establish priorities, goals, and objectives as a basis for cost justification and feasibility studies.

The requirements analysis report also chronicles the knowledge and experience of the users and all relevant aspects of the business environment. It becomes the specification by which your system designers can create a solution or vendors can be evaluated, and is a living document guiding the project throughout its lifespan.

Evaluate Alternative Solutions

By using the HP Requirements Analysis service, you will understand the real needs of the system before you make business decisions. Inadequate definition of a problem often results in selecting an incomplete solution,

eventually requiring extensive modification, either in the software or in the way you conduct business. With the HP Requirements Analysis service, a comprehensive analysis of the functionality required to support business operations will be documented. This document gives you a measure against which solutions can be objectively evaluated. The requirements analysis report can also serve as a basis for a request for proposal.

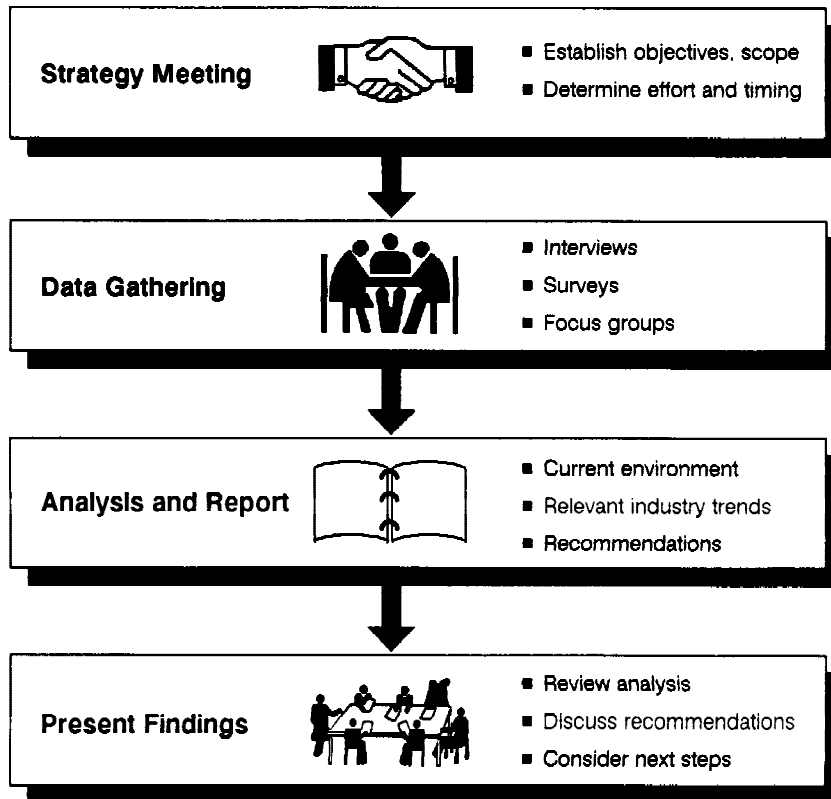
Increase the Likelihood of a Successful Implementation

The HP Requirements Analysis service provides an objective means of balancing your information technology needs with your business priorities. Because the requirements analysis report provides you with a thorough understanding of your systems needs, subsequent project phases are built on a solid foundation. Using the report to guide the implementation plan, you ensure the identification of necessary modifications, unaddressed needs, and potential changes in business procedures. This minimizes the risk of late, over-budget, or unsuccessful implementations.

Leverage HP's Expertise and Experience

HP consultants, trained and skilled in assessing business opportunities, are part of your team in helping you meet the challenges of evolving technology. They provide a fresh perspective, giving you additional insights in defining your system needs as you leverage your information system professionals. Needs analysis, interviews, process management, and documentation are handled by HP consultants who combine relevant technical skills with business perspectives. The HP Requirements Analysis service reflects HP's reputation for excellence and quality customer support.

HP Requirements Analysis Process



Ordering Information

For an HP Requirements Analysis service quote, please contact your local HP sales representative. For more information on terms and conditions, please review the Customer Support Services Agreement (CSSA), Exhibit 2W.

Specifications

Customer Responsibilities

Project Manager. You appoint a project manager to work with your HP consultant in order to monitor and coordinate delivery of the HP Requirements Analysis service.

Access. You provide HP with access to and use of all information and facilities that are determined necessary to perform the service.

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